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After recording return to:

Murray City Corporation
5025 South State Street
Murray, UT 84107

APN: 21014771120000

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RASHELLE HOBBS
RECORDER, SALT LAKE COUNTY, UTAH
MURRAY CITY
5025 S STATE ST
MURRAY UT 84107
BY: SRA, DEPUTY - WI 30 P.

Permit Number: 17-167
Map & Parcel Number: 21014771120000
Project Name & Address: Granton Square Subdivision
74 W. 4800 S. Murray, UT

**STORM WATER
INSPECTION AND MAINTENANCE AGREEMENT**

THIS STORM WATER INSPECTION AND MAINTENANCE AGREEMENT ("Agreement"), made and entered into by and between MURRAY CITY CORPORATION, 5025 South State Street, Murray, Utah ("City"), and Granton Square LLC, and its heirs, successors, or assigns ("Owner"), is made effective as of the date of execution by City (Effective Date).

RECTIALS

A. City is required by federal and state surface water quality regulations and its National Pollutant Discharge Elimination System (NPDES) permit to prevent surface water quality degradation from development or redevelopment activities within its jurisdiction, and City has adopted storm water quality regulations which are contained in Chapter 13.52 of the Murray City Municipal Code, the Storm Water Management Ordinance ("Ordinance").

B. Under the Ordinance, City has the authority to inspect private storm water management facilities within the City and to order corrective actions to private storm water management facilities which are necessary to maintain properly the storm water management facilities within the City.

C. The Ordinance requires that private storm water management facilities be maintained by the real property owner, and a maintenance agreement must be executed as a condition of development plan approval.

D. Owner is the owner of certain real property located in Murray City, Salt Lake County, Utah, and more particularly described in **Exhibit A**, attached hereto (the "Premises").

E. Owner has submitted for approval by City an application and Site Plan or Subdivision Plat (the "Plan") in order to make improvements to the Premises which require the construction and installation of storm water management facilities ("Facilities") pursuant to the Ordinance.

F. Owner has constructed or will construct on-site Facilities on the Premises which comply with the planning and technical requirements of the Ordinance, the Murray City Storm Drain Guidance Manual ("BMP manual") and the regulations of the State of Utah.

G. City and Owner are entering into this Agreement for the purpose of providing for the perpetual maintenance, repair and care of the Facilities.

NOW, THEREFORE, for and in consideration of the City's approval of the Facilities and issuance of an occupancy permit to the Owner and in further consideration of the mutual promises and covenants hereinafter contained, the Parties agree as follows:

AGREEMENT

1. This Agreement includes the following exhibits which are incorporated by reference herein:

- a. **Exhibit A:** Legal Description of Premises.
- b. **Exhibit B:** Plan – shows an accurate location of each storm sewer management practice included in the Maintenance and Repair Plan and shows maintenance easements that will ensure access to the site for purposes of inspection, maintenance and repair.
- c. **Exhibit C:** Maintenance and Repair Plan – prescribes those activities that must be carried out to maintain compliance with this Agreement.

2. Owner covenants that the Facilities constructed or to be constructed on the Premises have been or shall be constructed by Owner in accordance with the plans and specifications in the Plan and that the Facilities comply or will comply with all the requirements of the Ordinance, BMP manual and the regulations of the State of Utah. Responsibility for the adequacy and design and construction of the Facilities rests solely with Owner. The signing of this Agreement shall not be construed as approval of the design or the construction details of the Facilities.

3. Owner agrees to maintain the Facilities identified in **Exhibit B** in good operating condition and to pay the costs of operation and maintenance of the Facilities. The maintenance of the Facilities shall be in accordance with all applicable City and State requirements and regulations, and shall include but not be limited to the following:

a. an annual inspection by a qualified inspector who will submit a written report ("Report") of the inspection to the engineering services division ("Division"), for the purpose of describing the condition of the Facilities, documenting maintenance and report needs and ensure compliance with the purpose and requirements of the Ordinance; the Report shall be due on the anniversary date of this Agreement, and shall have been performed within two months prior to the Report's due date. The Report shall state the site name and address, the Owner's name, the inspection date, the inspector's name and qualifications, and shall describe any deficiencies and required maintenance on the Facilities.

b. the remediation of any deficiencies identified by the annual inspection. A supplementary report on such remediation shall be due, and remediation and maintenance needs addressed, in a timely manner, on a schedule to be determined by the Division.

c. the removal of silt, litter, and other debris, the cutting of grass, grass cuttings, and vegetation removal, and the replacement of landscape vegetation, in detention and retention basins, and inlets and drainage pipes and any other Facilities.

d. all additional maintenance and all other repairs and improvements consistent with the needs and standards outlined in the BMP manual to keep the Facilities operating in an efficient, safe, and sanitary manner.

e. If it is later determined that the City's NPDES permit clearly directs Owner or the City to manage the Facilities differently than specified in the Maintenance and Repair Plan, the direction of the NPDES permit shall overrule the provisions of the Maintenance and Repair Plan.

4. Owner hereby grants to the City the right of ingress, egress and access to enter the Premises at reasonable times and in a reasonable manner for the purpose of inspecting, operating, installing, constructing, reconstructing, maintaining or repairing the Facilities. Owner hereby grants the City the right to install and maintain equipment to monitor or test the performance of the Facilities for quality and quantity upon reasonable notice to Owner.

5. In the event that Owner fails to inspect, report on, or properly maintain the Facilities within the specified time limits, the City may enter upon the Premises and take whatever steps it deems necessary to maintain the Facilities. It is understood that the City is under no obligation to maintain the Facilities and this Agreement shall not be construed to impose such an obligation on the City. If such maintenance is performed, Owner shall reimburse City for the costs of such maintenance within ten (10) days of written notice by City to Owner. Any amounts unpaid by Owner to City following this time shall be recorded as liens against the Premises.

6. a. Owner and Owner's heirs, administrators, executors, assigns, and any other successor in interest shall indemnify and hold the City harmless from any and all

damages, accidents, casualties, occurrences, claims or attorney's fees which might arise or be asserted, in whole or in part, against the City from the construction, presence, existence, or maintenance of the Facilities by Owner or City.

b. In the event a claim is asserted against the City, its agents, or employees, City shall notify Owner and City shall defend at Owner's expense any suit based on such claim. If any judgment or claims shall be allowed against City, its agents, or its employees, Owner shall pay all costs and expenses in connection therewith.

7. No waiver of any provision of this Agreement shall affect the right of any party thereafter to enforce such provision or to exercise any right or remedy available to it in the event of any other default.

8. It is the intent of this Agreement to ensure the proper maintenance of the Facilities by Owner. However, this Agreement shall not be deemed to create or affect any additional liability of any party for damage alleged to result from or be caused by storm sewer management.

9. This Agreement shall be recorded with the Salt Lake County Recorder's Office and shall constitute a covenant running with the land, and shall be binding on the Owner, its administrators, executors, assigns, heirs, and any other successors in interest.

10. Owner has designated: Name: Michael Brodsky
 Address: 84 West 4800 South, Ste 300
 Murray Utah 84107
 Telephone Number: 801-506-9611

to serve as the responsible individual for execution of the responsibilities of this Agreement. The Owner shall inform the City regarding any change in the designee responsible or the contact address or telephone number of the designee.

11. The designation in paragraph 10 above does not relieve the Owner of responsibility for fulfilling the provisions of this Agreement.

12. If applicable, Owner agrees that for the Facilities to be maintained by a property owner association, deed restrictions and covenants for the subdivision or other development will include mandatory membership in the property owner's association responsible for providing maintenance of the Facilities, will require the association to maintain the Facilities, will prohibit termination of this covenant by unilateral action of the association, and provide for unpaid dues or assessments to constitute a lien upon the property of an Owner upon recording a notice of non-payment.


13. Upon acceptance by a grantee of all or part of the Premises shown in Exhibit A along with the assumption by the grantee in writing of the Owner's responsibilities as set forth in this Agreement, the previous Owner shall be released from any further

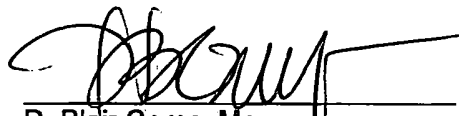
obligation upon the provision of this Agreement with respect to that portion of the Premises conveyed. Documentation of such transfer of responsibility must be transmitted to City at: Murray City Corporation, Attention Engineering Division, 4646 South 500 West, Murray, Utah 84107. Such assumption of responsibility must be in the form of a new agreement between City and the new Owner assuming responsibility.

IN WITNESS WHEREOF, this Agreement is executed to be effective as of the Effective Date.

ATTEST:

MURRAY CITY CORPORATION

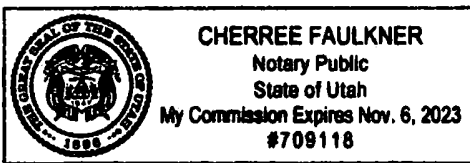

Jennifer Kennedy, City Recorder


D. Blair Camp, Mayor
Effective Date: 1/4/2021



STATE OF UTAH)
 : ss.
COUNTY OF SALT LAKE)

On the 4 day of January, 2021, personally appeared before me, the undersigned notary public in and for the County of Salt Lake, State of Utah, D. Blair Camp and Jennifer Kennedy who acknowledged to me that they are the Mayor and City Recorder, respectively, of MURRAY CITY CORPORATION, A Utah municipal corporation and political subdivision and signed it freely and voluntarily and in behalf of said municipal corporation for the purposes mentioned herein.




Notary Public

Approved as to form:

Approved as to content:


City Attorney's Office

BY: _____
Name: W. Pfeiffer
Title: Engineer

EXHIBIT A
Legal Description

BEG S 89°56'34" E 1908.04 FT & S 0°03'26" W 80.77 FT FR S 1/4 COR SEC 1, T2S, R1W, SLM; NWLY ALG 5435.04 FT RADIUS CURVE TO R, 330.61 FT (CHD N 1°00'51" W); N 0°35'10" E 472.75 FT; N 89°55'28" E 321.14 FT; S 0°01'22" W 950.19 FT; N 65°22'41" W 351.73 FT TO BEG. LESS LOTS, PUBLIC, & PRIVATE ROADS. (BEING THE COMMON AREA WITHIN GRANTON SQUARE SUBDIVISION)

EXHIBIT B
Subdivision Plat

EXHIBIT C
Maintenance and Repair Plan

EXHIBIT B

Stormwater Maintenance & Repair Plan

For:

GRANTON SQUARE SUBDIVISION

84 West 4800 South
Murray City, Utah 84107

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SECTION 1: PURPOSE AND RESPONSIBILITY

As required by the Clean Water Act and resultant local regulations, including Murray City's Municipal Separate Storm Sewer Systems (MS4) Permit, those who develop land are required to build and maintain systems to minimize contaminants in runoff and litter that pollute waters of the State.

The purpose of this Stormwater Maintenance Plan (SMP) is to manage operations at **GRANTON SQUARE SUBDIVISION**, in order to minimize pollutants in both stormwater and non-stormwater runoff, and to minimize litter from blowing off the site. This SMP describes the systems, operations and the minimum standard operating procedures (SOPs) necessary to accomplish this purpose. Any other activities or site operations at this property, that contaminate water entering the City's stormwater system must be prohibited, unless SOPs are written to manage those activities or operations, and this SMP is amended to include those SOPs.

The responsibility of this Stormwater Maintenance Plan is delegated to the Granton Square Home Owners Association (HOA). The Granton Square HOA, through their management company, will be required for the implementation of the SOPs listed herein.

SECTION 2: POLLUTANTS AND SOURCES

Site infrastructure, equipment, maintenance operations and associated pollutants that will affect outdoor systems and operations	Sediment	Nutrients	Heavy Metals	pH (acids and bases)	Pesticides & Herbicides	Oil & Grease	Bacteria & Viruses	Trash, Debris, Solids	Other pollutant	Notes
Spills		X	X	X	X	X		X	X	
Landscaping Maintenance Operations	X	X			X		X			
Waste Management		X	X	X	X	X	X	X	X	
Stormwater Systems and Maintenance Operations	X	X	X	X	X	X	X	X	X	
Parking and other Paved Areas and Maintenance Operations	X	X	X	X	X	X	X	X	X	
Building Utility Systems and Maintenance Operations			X	X		X			X	
Inventory and Storage	X	X	X	X	X	X	X	X	X	
Equipment Storage	X		X	X		X		X	X	
Outdoor Activities (Community functions, activities, etc.)	X	X	X	X	X	X	X	X	X	

SECTION 3: SITE SYSTEMS, OPERATIONS AND POLLUTION CONTROLS

The site infrastructure and operations described in Section 3 are designed to control and contain pollutants, and if managed improperly can contaminate the environment. The Post Construction Maintenance Plan includes standard operations procedures (SOPs) that are intended to compensate for the limitations of the site infrastructure. The property manager must use good judgment and conduct operations appropriately, doing as much as possible indoors and responsibly managing operations that must be performed outdoors. The SOPs for the following operations exposed to the weather are filed in Appendix A.

Impervious Area Maintenance Operations

Runoff from the parking areas, driveways and private roads drain to the curb and gutter and into the storm drain inlets. Runoff also flows from sidewalk and other impervious landscapes. Sediment, fluids, and debris that collect on these areas can be a significant source of pollution. These areas must be maintained regularly to minimize the accumulation of pollutants and their conveyance into the storm drain system. Maintenance involves regular sweeping, but it can also involve pavement washing when necessary. The Sweeping SOP in Appendix B is used to manage the pollutants associated with pavements and impervious areas.

Landscape Maintenance Operations

Much of Granton Square is landscaped with lawn, mulch, shrubbery, and trees. During landscaping maintenance operations organic materials, herbicides, pesticides and fertilizers can be left behind or improperly applied. These pollutants can be carried by runoff if they are not picked up as part of the regular maintenance operation. The Landscape Maintenance SOP in Appendix B is used to manage the pollutants associated with landscape maintenance operations.

Waste Management Operations

Granton Square has several trash bins through the community. These bins include lids and are located within fenced enclosures. When maintained these controls will reduce the weather exposure to waste materials minimizing the potential for pollutants that can be carried by runoff or wind. Improper management of these bins can result in a significant source of pollution. Inspecting and maintaining these bins is essential to an effective waste management operation. The Waste Management SOP in Appendix B is used to manage the pollutants associated with this operation.

Stormwater System and Maintenance Operations

The stormwater system consists of curb and gutter that collect the majority of runoff from the paved area. This curb and gutter allows time for the containment of spills before pollutants reach the inlets. After entering the inlets, the stormwater flows through pipes to an open detention basin. The detention basin is primarily designed to reduce the rate at which stormwater leaves the site. However, it also allows pollutants to settle out of the stormwater and collect in the basin. The stormwater system must be maintained regularly to remove the accumulated pollutants before they are flushed through the system during the high-flow events. The Stormwater System SOP in Appendix B is used to manage the pollutants associated with this operation.

Building Utility Systems

Granton Square has outside utility areas located at ground level that could drain to the pavement. The Spill Control SOP in Appendix B is used to manage pollutants associated with this operation.

Snow Removal and Deicing Operations

Using salt and other deicing agents is common in this climate. However, these operations should be properly managed to minimize unnecessary salt impact on the stormwater. The excessive use of salt and deicing agents should be avoided.

Vehicle and Machinery Maintenance Operations

The outdoor storage, maintenance, cleaning or fueling of machinery and equipment is prohibited at Granton Square.

SECTION 4: TRAINING

The management company retained by the Granton Square HOA will ensure that their employees and subcontractors know and understand the SOPs that are necessary to effectively maintain the property, in order to contain pollutants associated with operations related to the site. This training record is kept in Appendix C.

SECTION 5: RECORDKEEPING

The management company retained by the Granton Square HOA will keep a record of operation activities in accordance with SOPs written specifically for this property.

All information showing compliance with this plan is also kept in Appendix C.

Mail a copy of the record to the Murray City Stormwater Division annually.

SECTION 6: APPENDICES

APPENDIX A – SOPs

SWEEPING

GENERAL:

This SOP is not expected to cover all necessary procedure actions. The management company is allowed to adapt SOPs to unique site conditions in good judgement when it is necessary for safety and the effective and proper containment of pollutants. However, changes to this SOP must be documented and maintained with the Stormwater Maintenance Plan.

PURPOSE AND SELECTION:

- a) Reduce stormwater pollution by sweeping and removing pollutants that will be carried to City stormwater systems during stormwater runoff or by non stormwater runoff.
- b) The sweeper is intended for removing material that collects on roadways by acceptable use of roadways and the natural degradation of pavements, ie. de-minimis materials that collects and drops from vehicles and the natural erosion and breaking up of pavements.

REGULAR PROCEDURE:

- a) Schedule to sweep twice per year. Sweep when weather is conducive to this operation. Good times to sweep are in autumn after leaves have fallen and in the spring after the snow melts. Additional sweeping may be required in conjunction with landscape maintenance activities.
- b) Inspect storm water inlet grates for debris. Stop sweeper and hand sweep debris away from grates and follow with sweeper.
- c) When maintenance of weeds in the gutter is necessary, street sweeping should be coordinated with gutter trimming operations and sweeping should occur same day of weed trimming operations minimum.
- d) Stop and remove small objects, such as trash cans, gutter ramps, and large debris etc. that are blocking moderately dirty gutter. By pass gutter with obstructions when gutter only lightly dirty.
- e) Areas not accessible to sweeper should be swept by hand to a point reached by the sweeper. Operator may use discretion as to when this is necessary, which should be a function of, amounts, and time since area was last swept, etc.

DISPOSAL PROCEDURE:

- a) Waste generated from hand sweeping operations will be placed in the trash dumpsters at the project site.
- b) Waste collected by a street sweeper will be hauled to the Trans-Jordan Landfill by the subcontracted sweeping company.

SWEEP FREQUENCY:

- a) Parking areas, driveways and private roads throughout the entire project shall be swept twice annually.
- b) Additional localized sweeping will be completed when sediment or debris are observed on the parking areas, driveways and private roads.

DOCUMENTATION:

- a) Regularly scheduled sweeping operations will be documented with the Inspection, Maintenance and Correction Report included in Appendix C.
- b) Document localized sweeping events in the Inspection, Maintenance and Correction Report included in Appendix C.

TRAINING:

- a) Train management company employees once per year.
- b) Education material: Sweeping SOP

LANDSCAPE MAINTENANCE

GENERAL:

This SOP is not expected to cover all necessary procedure actions. The management company is allowed to adapt SOPs to unique site conditions in good judgement when it is necessary for safety and the effective and proper containment of pollutants. However, changes to this SOP must be documented and maintained with the Stormwater Maintenance Plan.

PURPOSE:

- a) Reduce stormwater pollution through landscape maintenance and removing pollutants that will be carried to City stormwater systems during stormwater runoff or by non stormwater runoff.
- b) Landscape maintenance is intended to keep the project aesthetically pleasing. It is also intended to reduce and prevent pollution generation from the landscaped areas.

REGULAR PROCEDURE:

- a) Landscaping maintenance operations are generally seasonal. During the growing season, inspections and maintenance activities will occur on a weekly basis. During the dormant periods, inspections and maintenance will occur monthly.
- b) Hardscape areas will be kept clear of clippings, trimmings and chemicals. These areas will be swept with each maintenance operation.
- c) Mulch in planting areas will be contained in the appropriate planter areas and not allowed to migrate into any other areas.
- d) Turf areas will be mowed and the clippings collected.
- e) Any waste generated with this activity will be disposed of in the dumpsters located within the project.

DOCUMENTATION:

- a) Regularly scheduled landscape maintenance operations will be documented with the Inspection, Maintenance and Correction Report included in Appendix C.

TRAINING:

- a) Train management company employees once per year.
- b) Education material: Landscape Maintenance SOP

WASTE MANAGEMENT

GENERAL:

This SOP is not expected to cover all necessary procedure actions. The management company is allowed to adapt SOPs to unique site conditions in good judgement when it is necessary for safety and the effective and proper containment of pollutants. However, changes to this SOP must be documented and maintained with the Stormwater Maintenance Plan.

RATIONAL:

- a) Waste collection devices if managed improperly can be the source of the pollutants they are intended to collect.
- b) Provide environmentally sound waste disposal instruction and policy, for the proper disposal of waste.

APPLICATION:

- a) This SOP is intended for all Property Management Company staff, for the proper disposal of common everyday waste.

WASTE COLLECTION DEVICES (EXPOSED UNITS):

- a) The project has one main type of waste management containers, 6yd dumpsters with lids.

WASTE DISPOSAL RESTRICTIONS FOR ALL WASTE SCHEDULED FOR THE TRANS-JORDAN LANDFILL:

- a) Generally most waste generated the project can be disposed in the dumpsters under the conditions listed in this SOP. Unless other disposal requirements are specifically identified by the product MSDS or otherwise specified in other SOPs.
- b) Know the facility disposal requirements and restrictions. It should not be assumed that all waste disposed in the dumpsters will be disposed at the Trans-Jordan Landfill.
- c) Review Trans-Jordan Landfill regulations for additional restrictions and understand what waste is prohibited in the Trans-Jordan Landfill. Ensure the MSDS and Trans-Jordan Landfill regulations are not contradictory. More information can be found at:

http://www.transjordan.org/index.php?option=com_content&view=article&id=48&Itemid=55

GENERAL STAFF MAINTENANCE PRACTICES:

- a) Prevent dumpsters from becoming a pollution source by:
 - a. Closing lids, or covering when other covers are used.
 - b. Report full or leaking and unsecured dumpsters to the management company. Determine source liquids and prevent it.
 - c. Report any eminent pollutant hazard related to dumpsters to the management company.

TRAINING:

- a) Train employees upon hire and annually
- b) Material: Waste Management SOP

STORMWATER SYSTEM

GENERAL:

This SOP is not expected to cover all necessary procedure actions. The management company is allowed to adapt SOPs to unique site conditions in good judgement when it is necessary for safety and the effective and proper containment of pollutants. However, changes to this SOP must be documented and maintained with the Stormwater Maintenance Plan.

PURPOSE AND SELECTION:

- a) Reduce stormwater pollution by removing target pollutants from stormwater inlets, manholes, and pipes.
- b) Inlets collect a number of substances, such as trash, sediments, organics, hydrocarbons, oil and grease, and heavy metals that can enter receiving waters through stormwater runoff or non stormwater discharges.

PROCEDURE:

- a) Granton Square subdivision includes a stormwater collection system and detention basin that is above grade. The storage volume of this basin must be maintained at all times. Under no circumstances shall the above ground portion be filled in, or otherwise altered.
- b) Inspect inlets and pipes for trash and debris. Remove large loose debris with hand tools.
- c) Inspect for hazardous waste, if found, contact Murray City and SLVHD when illegal dumping is suspect

DISPOSAL PROCEDURE:

- a) Waste generated from hand cleaning operations will be placed in the trash dumpsters at the project site.
- b) Waste collected by a vacuum truck will be hauled to the Trans-Jordan Landfill by the subcontracted company.

FREQUENCY:

- a) All pipes, inlets, junction boxes and detention basins are to be inspected monthly and cleaned every six months, or as required based upon monthly inspections.

DOCUMENTATION:

- c) Regularly scheduled inspections and cleaning will be documented with the Inspection, Maintenance and Correction Report included in Appendix C.
- d) Document localized cleaning events in the Inspection, Maintenance and Correction Report included in Appendix C.

TRAINING:

- c) Train management company employees once per year.
- d) Education material: Stormwater System SOP

Stormwater Maintenance & Repair Plan (SMRP)
GRANTON SQUARE SUBDIVISION | December 2020

SPILL CONTROL

GENERAL:

This SOP is not expected to cover all necessary procedure actions. The management company is allowed to adapt SOPs to unique site conditions in good judgement when it is necessary for safety and the effective and proper containment of pollutants. However, changes to this SOP must be documented and maintained with the Stormwater Maintenance Plan.

RATIONAL:

- a) Response time, containment and proper clean up are vital to protecting the environment. Written procedures are necessary to achieve a uniform and effective response by all staff. A written SOP is also necessary to facilitate the materials needed for an effective operation.

CONTAINMENT PROCEDURE:

- a) Priority is to dam and contain flowing spills.
- b) Use spill kits booms if available or use any material available; including but not limited to, nearby sand, dirt, landscaping materials, etc.

CLEANUP PROCEDURE:

- a) **NEVER WASH SPILLS TO THE STORM DRAIN SYSTEMS.**
- b) Generally most spills can be cleaned up according to the following:
 - a. Absorb liquid spills with spill kit absorbent material, sand or dirt until liquid is sufficiently converted to solid material.
 - b. Remove immediately using dry cleanup methods, e.g. broom and shovel, or vacuum operations.
 - c. Cleanup with water and detergents may also be necessary depending on the spilled material. However, the waste from this operation must be vacuumed or effectively picked up by dry methods.
 - d. Repeat process when residue material remains.
- a) **DISPOSAL:** Generally most spills absorbed into solid forms can be disposed to the project dumpster. Follow Waste Management SOP.
- b) Generally Liquid waste from surface cleansing processes may be disposed to the sanitary sewer system after the following conditions have been met:
 - a. Dry cleanup methods have been used to remove the bulk of the spill and disposed per the Waste Management SOP.
 - b. The liquid waste amounts are small and diluted with water. This is intended for spill cleanup waste only and never for the disposal of unused or spent liquids.

DOCUMENTATION:

- a) All spills will be documented with the Inspection, Maintenance and Correction Report included in Appendix C.

TRAINING:

- a) Train management company staff once per year on Stormwater System SOP.

APPENDIX C – SMP RECORDKEEPING DOCUMENTS

SMP INSPECTION, MAINTENANCE AND CORRECTION REPORT

Inspection Frequency	Operation or Program	Action Type	Date	Report
<i>Timing</i>	<i>Example</i>	<i>Inspection & Maintenance, or both</i>	<i>Date Performed</i>	<i>Description of conditions found, include report of maintenance and corrective actions</i>
Every 6 Months	Street Sweeping	Inspection & Maintenance		
Weekly	Landscape Maintenance	Inspection & Maintenance		
Weekly	Waste Management	Inspection & Maintenance		
Monthly	Stormwater System	Inspection & Maintenance		
As Needed	Spill Control	Maintenance		

